

Business Committee Meeting Minutes

Regular Business Committee Meeting Mini-Minutes

June 21, 2011

Please be advised that the following official actions taken by the Business Committee in a Regular Business Committee Meeting held on the 21st of June 2011 are to be followed-up by the appropriate departments/ personnel:

(1) Approved Resolution SF-11-162, a resolution approving the Title VI Part-A Elders Program Budget Modification #1 in the total funding amount of Eighty-Two Thousand Two Hundred Ninety Dollars (\$82,290.00); the funding source is identified as additional funding added to the Department of Health and Human Services, Administration on Aging, Grant Document No. 1123OKT6NS.

VOTE: George Thurman – Yes, Cheryl L. McClellan – Yes, Jacklyn K. Williams – Yes, Randle Carter – Yes, Stella Nullake – Yes.

(2) Approved Resolution SF-11-163, a resolution approving the Title VI Part-C Caregiver Support Program Budget Modification #1 in the total funding amount of Twenty Thousand One Hundred Twenty Dollars (\$20,120.00); the funding source is identified as addition funding added to the Department of Health and Human Services, Administration on Aging, Grant Document No. 1123OKT6CG.

VOTE: Cheryl L. McClellan – Yes, Jacklyn K. Williams – Yes, Randle Carter – Yes, Stella Nullake – Yes, George Thurman – Yes.

(3) Approved Resolution SF-11-164, a resolution approving the Nutrition Services Incentive Program Budget in the total funding amount of Eleven Thousand Nine Hundred Eighty-One Dollars (\$11,981.00); the funding source is identified as the Department of Health and Human Services, Administration on Aging, Grant Document No. 1123OKNSIP.

VOTE: Jacklyn K. Williams – Yes, Randle Carter – Yes, Stella Nullake – Yes, George Thurman – Yes, Cheryl L. McClellan – Yes.

(4) Approved Resolution SF-11-165, a resolution adding fifteen (15) persons to the Membership Roll of the Sac and Fox Nation in accordance with the Constitution and Laws of the Sac and Fox Nation.

VOTE: Randle Carter – Yes, Stella Nullake – Yes, George Thurman – Yes, Cheryl L. McClellan – Yes, Jacklyn K. Williams – Yes.

(5) Approved Resolution SF-11-166, a resolution approving the Fiscal Year 2011 General Operating Budget Modification #1 in the total budget amount of Five Hundred Fifty Thousand One Hundred Seventy-Three Dollars (\$550,173.00) with a Decrease of \$6,853.00 from the Indirect Cost Rate; the funding source is identified as Treasury Appropriations.

(NOTE for the Record by Treasurer: the Decrease in Revenue was from the Indirect Cost Rate from 42.92 to 41.13)

VOTE: Stella Nullake – Yes, George Thurman – Yes, Cheryl L. McClellan – Yes, Jacklyn K. Williams – Yes, Randle Carter – Yes.

(6) Approved Resolution SF-11-167, a resolution authorizing and approving an Agreement between the Sac and Fox Nation and Don Abney for Project Inspection Services, Contract #2011-06-06; the funding source is identified as the approved Governing Council Resolution SF/GC-11-03, Basketball Court line 42, Swimming Pool line 53, Driveway Assistance line 40, and Tribal Emergency Home Repair line 22.

VOTE: George Thurman – Yes, Cheryl L. McClellan – Yes, Jacklyn K. Williams – Yes, Randle Carter – Yes, Stella Nullake – Yes.

(7) Approved Resolution SF-11-168, a resolution authorizing and approving an Agreement between the Sac and Fox Nation Juvenile Detention Center and the Osage Nation, Contract #2011-06-04.

VOTE: Cheryl L. McClellan – Yes, Jacklyn K. Williams – Yes, Randle Carter – Yes, Stella Nullake – Yes, George Thurman – Yes.

(8) Approved Resolution SF-11-169, a resolution authorizing and approving the Detention Service Agreements between the Sac and Fox Nation Juvenile Detention Center and ten (10) Counties of Oklahoma, Contract #2011-05-45 through #2011-05-54, all for the period July 1, 2011 through June 30, 2012.

VOTE: Jacklyn K. Williams – Yes, Randle Carter – Yes, Stella Nullake – Yes, George Thurman – Yes, Cheryl L. McClellan.

(9) Approved Resolution SF-11-170, a resolution approving, authorizing, adopting,

submitting, and directing the Bureau of Indian Affairs to accept and include the Sac and Fox Nation Tribal Road and Bridge Priority Lists as the Official Tribal Indian Reservation Road and Bridge Priority Lists to be accepted and included into the Bureau of Indian Affairs Indian Reservation Road and Bridge Inventory System as identified at 25 CFR Part 170.420.

VOTE: Randle Carter – Yes, Stella Nullake – Yes, George Thurman – Yes, Cheryl L. McClellan – Yes, Jacklyn K. Williams – Yes.

(10) Approved Resolution SF-11-171, a resolution authorizing and approving the Project Agreement for the replacement of Bell Cow Creek Bridge located on County Road EW 940, Lincoln County, Oklahoma, between the Sac and Fox Nation and Lincoln County, Oklahoma, Contract #2011-05-56.

VOTE: Stella Nullake – Yes, George Thurman – Yes, Cheryl L. McClellan – Yes, Jacklyn K. Williams – Yes, Randle Carter – Yes.

(11) Motion was made to approve the Addendum to Contract #2011-02-03a regarding the Swimming Pool Construction Contract #2011-02-03 dated April 20, 2011.

VOTE: George Thurman – Yes, Cheryl L. McClellan – Yes, Jacklyn K. Williams – Yes, Randle Carter – Yes, Stella Nullake – Yes. Motion carried.

(12) Motion was made to approve the request to revise the Job Description/ Title Change for a Social Worker in the Behavioral Health Services Department as requested by memorandum dated May 31, 2011.

VOTE: Cheryl L. McClellan – Yes, Jacklyn K. Williams – Yes, Randle Carter – Yes, Stella Nullake – Yes, George Thurman – Yes. Motion carried.

(13) Items 1, 2 and 3: It is the consensus of the Business Committee that based on Sac and Fox Nation Secretary Records as of 21 June 2011 of the appointment dates of the individuals; this is the recognized 2011 Pow-wow Committee. Per the approved Pow-wow Committee By-Laws dated December 13, 1993, Article IV Section 1.C, the Business Committee will be receiving names of interested individuals to be appointed to the 2012 Pow-wow Committee. It is the desire of the Business Committee to seat a completely new Pow-wow Committee by July 13, 2011. An “Interest to Serve” on the Pow-wow Committee must be received no later than July 12, 2011 by the Office of the Secretary. Current Pow-wow Committee Members and Volunteers are free to submit an “Interest to Serve”.

(NOTE: Secretary Williams will address Memorandums dated June 17, 2011, June 14, 2011 and another one dated June 14, 2011 received from the Pow-wow Committee Chairman)

Item 4: Motion was made for the Business Committee to approve a sum of zero (0) per day for the rental fee of the Youth Activity Center and require the payment of \$150 Cleaning Deposit per the contract and a new Rental Agreement must be signed. This is anticipating rain during the Pow-wow. In the Rental Agreement the “No Fees Will Be Waived” cannot be stricken.

VOTE: Jacklyn K. Williams – Yes, Randle Carter – Yes, Stella Nullake – Yes, George Thurman – Yes, Cheryl L. McClellan – Yes. Motion carried.

Item 5: Pow-wow Committee FY2011 (047) Miscellaneous Revenue Budget.

The Business Committee is going to move on to the next Agenda Item and may come back to Item 5 if it is ready by the end of the day, if not, it will be considered on Thursday, June 23rd.

(14) Motion was made to memorialize the Agreement the Business Committee had made back in early February to pursue the lawsuit in the matter of Thorpe v. Jim Thorpe, PA as originally filed by Jack Thorpe and that we authorized legal representation in the matter until it comes to completion and authorize the Invoice dated May 16, 2011 regarding this litigation in the amount of \$2,695.00. Authorize Tribal Revenue be authorized to pay for these legal services whether that be Revenue Allocation Plan, Tribal Attorney Line Items, General Operating Line Item and/or reimbursement from our monies awarded from the federal lawsuit in Missouri.

VOTE: Randle Carter – Yes, Stella Nullake – Yes, George Thurman – Yes, Cheryl L. McClellan – Yes, Jacklyn K. Williams – Yes.

(15) Motion was made to deny the

request for a lease on this property at 1808 South East Avenue, Cushing, Oklahoma, as presented in this memorandum dated June 2, 2011.

VOTE: Stella Nullake – Yes, George Thurman – Yes, Cheryl L. McClellan – Yes, Jacklyn K. Williams – Yes, Randle Carter – Yes. Motion carried.

(16) TABLED Recommendation for Clearing Compensatory Time per memorandum dated June 15, 2011 until the Tribal Administrator can bring it back after the Tribal Attorney has had time to review.

(17) Motion was made to authorize to donate a Sac and Fox Nation Flag to the Friends of Kaw Point Park, Smithville, Missouri; the flag is to be paid for out of the General Operating Public Relations per this request dated Tuesday, June 14, 2011

VOTE: George Thurman – Yes, Cheryl L. McClellan – Yes, Jacklyn K. Williams – Yes, Randle Carter – Yes, Stella Nullake – Yes. Motion carried.

(18) Motion was made to approve the FY2010 Annual Audit, dated March 21,

2011, as presented by Dennis and Company and authorize the Treasurer to submit electronically to the federal clearinghouse on or before June 30, 2011.

VOTE: Cheryl L. McClellan – Yes, Jacklyn K. Williams – Yes, Randle Carter – Yes, Stella Nullake – Yes, George Thurman – Yes. Motion carried.

(19) TABLED RAP Rodeo Budget Modification #1. Needs to go to the Budget Task Force and possibly be considered at the meeting on June 23rd.

(20) Pavilion Project: It is the consensus of the Business Committee to authorize the RAP Coordinator to proceed with installation of the 28 Pavilions per the list that was provided 06/21/2011.

Items n. 5 Pow-wow Committee Miscellaneous Revenue Budget and Narrative, and possibly q. Rodeo Budget Modification #1 will be discussed on Thursday, June 23, 2011.

Principal Chief Thurman said the Agenda is concluded and adjourn at 3:44 p.m.

Air Conditioning Maintenance Tips

Keeping your air conditioning unit running smooth and cold all season is a breeze if you perform a little regular maintenance on your system.

Change or clean your filters every 30 days.

Dirty air filters are the No. 1 cause of air conditioning breakdowns and they make the system work harder which uses more energy and costs you more on your utility bill.

Change central AC/furnace filters monthly.

Filters cost little more than a dollar or for a small investment you can buy a lifetime filter that you remove and clean rather than changing.

Whichever filter you use, keeping it changed/clean regularly, all year round, will keep your system clean & allow the air to flow.

Most window units have a removable filter behind the air inlet grille that you can take out and rinse monthly.

Tribal Emergency Home Repair (TEHR) has paid to repair or replace many central air units. The No. 1 reason the units break down is the air filters were not being changed. This can cost hundreds to thousands of dollars to repair or replace and is preventable at a cost of about \$15 per year for filters.

Keep your condenser coils clean and free of debris.

Central Air systems have a condenser located outside in either a square or round metal housing. The condenser coils should be cleaned regularly or it will get clogged, air will not be able to circulate freely & eventually your air conditioner will not work. To clean, turn your unit off in the house at the thermostat and shut the system off at the control box located outside near the condenser; hose down the condenser making sure all sides are clean and free of debris. Check often during the cooling season; you may need to do this more than once especially if you have cottonwood or other shedding type trees near.

Window units should also be kept clean by unplugging or removing them from the window and then cleaning with the hose or at the car wash.

These simple maintenance steps will not only keep your cooling system operating at its best and extend the system life, they will also cut your utility costs.



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